



**Club Mission**

To help our members conquer their fears, express their ideas and achieve their dreams to become competent communicators and leaders!

**Theme: Idol**

Time	Session	Dur.	Role	Role-taker
19:15	Call to Order and Welcome	2'	President	Wenbin Liang (CC)
19:17	Opening Remarks	2'	TME	Leinie Zhang (TM)
	Timing Rules	1'	Timer	Bruce Li (TM)
	Ah-Counter's introduction	1'	Ah-Counter	Jerel Bonner (TM)
	Word of the day & Grammarian	2'	Grammarian	King Lu (TM)
19:23	Joke Session	2'	Joke Master	Eric Zhao (TM)
19:25	Motivational Quote (MQ)	2'	MQ Master	Twinsen Shi (TM)
19:27	<b>Prepared Speeches Session</b>			
	P3 – TBD	5'-7'	Speaker 1	Yong Shi (TM)
	P4 – Leadership Crisis	5'-7'	Speaker 2	David Chan (TM)
	P6 – Holiday Affair	5'-7'	Speaker 3	Helen Reumann (TM, CL)
19:52	Timer's Report & Voting for <i>Best Speaker</i>	1'	Timer	Bruce Li (TM)
19:53	Break – Late arrivers please pay entrance fee to SAA: Member RMB 10, Guest RMB 15			
20:03	<b>Table Topics Session</b> (1'-2' each)	10'	TTM	Luca Lu (TM)
20:14	Timer's Report & Voting for <i>Best TT Speaker</i>	1'	Timer	Bruce Li (TM)
20:15	<b>Evaluation Session</b>			
	Introduce the Evaluation Team	1'	GE	Erik Van Der Molen (TM)
	Evaluation to Speaker 1	2'-3'	Evaluator 1	Annie Ding (TM)
	Evaluation to Speaker 2	2'-3'	Evaluator 2	Wenbin Liang (CC)
	Evaluation to Speaker 3	2'-3'	Evaluator 3	Tina Li (CC)
	Timer's Report & Voting for <i>Best Evaluator</i>	1'	Timer	Bruce Li (TM)
	Ah-Counter's report	1'	Ah-Counter	Jerel Bonner (TM)
	Grammarian's report	3'	Grammarian	King Lu (TM)
GE's Report & Voting for <i>Best Function Role</i>	5'	GE	Erik Van Der Molen (TM)	
20:38	Return control to TME	1'	TME	Leinie Zhang (TM)
20:39	Guests' comments (30'' each)	3'	President	Wenbin Liang (CC)
20:42	Awards/Closing Remarks	3'	President	Wenbin Liang (CC)
20:45	Meeting Adjourn			

**Every toastmasters meeting has 3 main parts**



**Prepared Speech**  
--speech based on CC or AC manual. Only members can speak.



**Table Topics**  
--impromptu speech. Both members and guests can speak.



**Evaluation**  
--to point out strengths, weaknesses, and give specific suggestions.

**Objectives of Prepared Speeches**

**P3: Get to the Point**

- Select a speech topic and determine its general and specific purposes.
- Organize the speech in a manner that best achieves those purposes.
- Ensure the beginning, body and conclusion reinforce the purposes.
- Project sincerity and conviction and control any nervousness you may feel.
- Strive not to use notes.

**P4: How to Say It**

- Select the right words and sentence structure to communicate your ideas clearly, accurately and vividly.
- Use rhetorical devices to enhance and emphasize ideas.
- Eliminate jargon and unnecessary words. Use correct grammar.

**P6: Vocal Variety**

- Use voice volume, pitch, rate and quality to reflect and add meaning and interest to your message.
- Use pauses to enhance your message.
- Use vocal variety smoothly and naturally.

**Awards in 88th meeting**

Best Speaker: Erik

Best Table Topic Speaker: Steve

Best Evaluator: Jenny

Best Function Role: David (TME)

Timing Rules	Green flag	Yellow flag	Red flag	
Prepared Speakers & Table Topics Master	Qualified	1' left	Stop within 30''	<b>MUST Stop</b>
Table Topics Speakers Evaluators & other role-takers	Qualified	30'' left	Stop within 30''	<b>MUST Stop</b>

## Future Assignment

Functions/Meeting Dates	August 16, 2011	August 23, 2011	August 30, 2011
Toastmaster of the Evening	Luca Lu		
Theme			
Timer			
Ah-Counter			
Grammarians	Leinie Zhang		
Table Topics Master			
General Evaluator			
Joke			
Motivational Quote			
Speaker 1	Jovi Zhang / P2	Tina Li / A1	
Speaker 2	Erik van der Molen / P6		
Speaker 3	Twinsen Shi / P4		
Speaker 4	Maggie Li / P2		
Evaluator 1			
Evaluator 2			
Evaluator 3			
Evaluator 4			
Special Sessions (Optional)			

If you want to book a meeting role, please contact our VPE **Katie Zhang** (Phone: 137 7092 4280, Email: katie.tmc@gmail.com); or go to <http://toastmasters.peoriadesignweb.com/cgi-bin/nanjingtoastmasters/agenda> (**Online Role Assignment Sheet**) to fill in the meeting role you want to take.

### Club officers (July 1, 2011 – June 30, 2012)

Officer	Name	Email
President	Wenbin Liang	luiet.liang@gmail.com
Immediate Past President (IPP)	Jerel Bonner	
Vice President Education (VPE)	Katie Zhang	katie.tmc@gmail.com
Vice President Membership (VPM)	Annie Ding	dingyueru@126.com
Vice President Public Relations (VPPR)	Helen Reumann	Helen.reumann@googlemail.com
Secretary	Sabrina Zhang	njuzhangyao@gmail.com
Treasurer	Leinie Zhang	leizhangcz@163.com
Sergeant at Arms (SAA)	King Lu	luzhijian2011@gmail.com



**Nanjing No.1 Toastmasters Club**

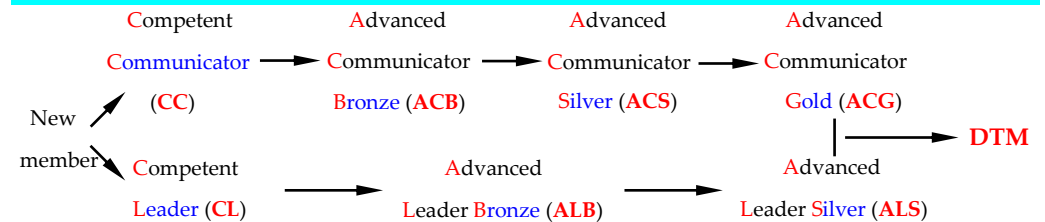
**南京第一国际英语演讲俱乐部**



Toastmasters International is a non-profit organization that provides a mutually supportive and positive learning environment, in which every member has the opportunity to develop **communication** and **leadership** skills, which in turn foster self-confidence and personal growth.

Toastmasters International now has 270,000+ members in over 13,000 clubs in 116 countries. For more information, please go to <http://www.toastmasters.org> or <http://www.chinastmasters.org>.

### Toastmasters Educational Program



#### 10 speech projects in CC manual

- P1 The Ice Breaker (破冰之旅)
- P2 Organize Your Speech (条理分明)
- P3 Get to the Point (切中肯綮)
- P4 How to Say It (遣词造句)
- P5 Your Body Speaks (肢体语言)
- P6 Vocal Variety (抑扬顿挫)
- P7 Research Your Topic (详析主题)
- P8 Get Comfortable with Visual Aids (视觉辅助)
- P9 Persuade with Power (有力说服)
- P10 Inspire Your Audience (激励听众)

#### 10 projects in CL manual

- P1 Listening (倾听)
- P2 Critical Thinking (批判性思考)
- P3 Giving Feedback (给予反馈)
- P4 Time Management (时间管理)
- P5 Planning and Implementation (计划和执行)
- P6 Organization and Delegation (组织和委派)
- P7 Facilitation (促进)
- P8 Motivation (激励)
- P9 Mentoring (指导)
- P10 Team Building (团队建设)

**Time:** 19:15-20:45, Every Tuesday (except public holidays).

**Venue:** Room 1507, Wuxing Nianhua Building, No. 139 Hanzhong Road. (Exit #1, Shanghai Road Station, Subway Line 2).

**Entrance Fee:**  
Member of Nanjing No.1 TMC: RMB 10  
Non-members/guests: RMB 15

#### Find us online

**Website (官网):** [www.nanjingtoastmasters.com](http://www.nanjingtoastmasters.com)

**Blog (博客):** [www.nanjingtmc.blog.sohu.com](http://www.nanjingtmc.blog.sohu.com)

**Microblog (微博):** <http://weibo.com/1963379305>

**Videos:** <http://www.tudou.com/home/68376536>

**QQ group:** 124 797 581